

18-Mar-04

Action Item	Who	Status	AI Date	Sched Date	Actual Date	Comments
Pending Action Items						
Create funding opportunities	John T., Chuck B., Len S.	ongoing	17-Oct-03			
Propose structure of an initial community of practice for self-organized collection of software artifacts.	Dick G. and Lee C.		17-Oct-03	24-Mar-04		
Web Tools and Support for SCC	Lee C., Mike W., Dag S.(?)		17-Dec-03	21-Jan-04		
Set up a protected alias for the SCC	Mike Walton		19-Nov-03	17-Dec-03		
Seecond Presentation on Metadata	Mary C., Sharon B.		18-Feb-04	21-Apr-04		
Cook Book on S/W Taxonomy	Paul M., Dag S., Mike B.		18-Feb-04	21-Apr-04		

Completed Action Items						
Revise Artifact Preservation List	Len	Version 1 complete	17-Oct-03	1-Nov-03	24-Oct-03	
Create Artifact Candidate List Categories (a software classification)	Grady	Done	17-Oct-03	3-Nov-03	12-Nov-03	
Identify standards and collecting processes that must be defined initially	Kirsten, Dag, Sharon	Existing process complete, new process ongoing	17-Oct-03	17-Dec-03	17-Dec-03	
Identify collection goals and principles, guiding selection and collection	Dick		17-Oct-03	17-Dec-03	17-Dec-03	
Reach out to professional societies	Ed F.		17-Oct-03			Will be rescheduled with Community work
Continue work on the mission/charter	Bernard, Gardner, John, Kirsten, Lee, Len		19-Nov-03	12-Dec-03	15-Dec-03	
Submission of Top 10 software artifacts (not classes) to be collected	SCC		19-Nov-03	12-Dec-03	15-Dec-03	
Review/correct member contact data	SCC		19-Nov-03	12-Dec-03	15-Dec-03	
First Revised Task List	Kirsten T., Bernard P., Len S., John T.		17-Dec-03	21-Jan-04	21-Jan-04	
First Status Report on Metadata	Mary C., Sharon B.		17-Dec-03	21-Jan-04	21-Jan-04	
First Status Report on S/W Taxonomy	Paul M., Dag S., Mike B.		17-Dec-03	21-Jan-04	21-Jan-04	
Revised S/W Collection Criteria, and Deliberate/Collaborative Collecting	Dag S., Dick G., Bernard P.		17-Dec-03	21-Jan-04	21-Jan-04	
First Revised list of Candidates for Preservation Test	Bernard P., Mary C., Mike B., Len S.		17-Dec-03	21-Jan-04	21-Jan-04	
First Presentation on Metadata	Mary C., Sharon B.		21-Jan-04	18-Feb-04	18-Feb-04	
First Presentation on S/W Taxonomy	Paul M., Dag S., Mike B.		21-Jan-04	18-Feb-04	18-Feb-04	
Second Revised list of Candidates for Preservation Test	Bernard P.		21-Jan-04	18-Feb-04	18-Feb-04	